

**APPROVED MINUTES
JUDICIAL INFORMATION SYSTEM COMMITTEE**

February 23, 2001

Members Present:

Justice Bobbe Bridge, Chair
Judge C. Kenneth Grosse, Vice Chair
Judge Thomas J. Wynne
Judge Dale B. Ramerman
Judge James R. Heller
Ms. Mary McQueen
Ms. Cathleen M. Grindle
Mr. Michael Planet
Chief Mike Vandiver
Ms. Virginia Kirk

Staff Present:

Dr. Tom Clarke
Mr. Brian Backus
Ms. Jennifer Peters

Guests Present:

Mr. Rich Johnson, COA, Division I
Ms. Bev Hempleman, OFM
Mr. Laird Hail, Seattle Municipal Court
Mr. Dennis Hausman, DIS
Mr. Tom Parma, DIS

Members Absent:

Judge Thomas C. Warren
Judge Vance Peterson
Judge Clifford L. Stilz
Mr. Gary Riesen
Mr. David Reynolds
Ms. Siri Woods
Mr. David Ponzoha
Mr. C. Mel Jewell

Call to Order

Justice Bridge called the meeting to order at 9:10 a.m.

The minutes of December 1, 2000 were approved as written.

Updates

Budget

Justice Bridge noted that the Seattle P.I. reported that the state budget is \$308 million more out of balance than originally anticipated which means there will be more budget cuts.

LEGISLATIVE EFFORTS

Justice Bridge reported that she met with the budget committee chairs, Senator Lisa Brown (and ranking republican member Senator Dino Rossi) and Representative Helen Sommers, Co-Chair of the House Appropriations Committee. Both Senator Brown and Representative Sommers praised Dr. Clarke and Mr. Moore for their prompt and accurate response to furnish information. Each felt the judicial branch requests were prioritized well or the projects requested were cost effective. Justice Bridge will meet with additional members on Thursday (March 1, 2001).

Dr. Clarke reported that the Chief Justice and Mary McQueen attended a legislative hearing on Monday, February 19th. Nothing was said about JIS requests, but the

indications are that legislators see the issue as not whether projects are needed and should be funded, but how much money can be allocated to them.

NEW JIS LIFECYCLE COSTS AND BENEFIT ANALYSIS

Dr. Clarke reviewed the handout in Tab 2 of the packet, which is a JIS Lifecycle Cost and Benefit analysis for the new web-enabled JIS System (which will require legislative funding.)

DEFERRED TRAFFIC REVENUE LOSSES/IMPACTS

Dr. Clarke reviewed the handout in Tab 3 of the packet, which is a white paper explaining the impact of non-compliance of paying the PSEA and JIS contribution from deferred traffic citations. A brief discussion followed. Dr. Clarke added that letters from Justice Bridge were to be sent today to those courts' presiding judges who are not currently in compliance.

MOTION: It was moved by Judge Ramerman and seconded by Judge Grosse to have the JIS Executive Committee develop a system to recoup monies not shared with JIS. Motion was approved.

Projects

Dr. Clarke briefly reviewed the status of current projects and noted (Tab 4 of the material packet):

- Using package software for JCI will save \$3 Million in 1.5 years;
- ACORDS Phase 1- Using the calendaring module as basis for superior calendaring application should reap benefits immediately;
- JABS (Judges Access Browser System) pilot will take place in several courts in March 2001;
- Domestic Violence Pro Se program (like Turbo Tax to help with DV forms) pilots in Chelan and King Superior during February through April. It can eventually be turned into an e-filing project;
- Superior Data Exchange: The OAC has begun to work with Pierce County on a standard. The anticipated completion date is December 2001. The system will "talk to" the Pierce County LINX System and JIN;
- JIN Data Exchange Projects: Currently releasing RFP with the Washington State Patrol for E-Citations pilot in Thurston District Court, beginning requirements definition for E-Judgment and Sentence project, and scoping court requirements for Summary Offender Profile web application. (These have the highest returns of all the other JIS projects.); and
- JIS Migration Plan: Internal draft is almost complete. Subsequent iterations will depend on the outcome of the budget process. Expect to get a draft circulated by next month.

Justice Bridge pointed out that now through mid-March is a critical time for all affected parties to lobby for the JIS budget so that JIS projects can come to fruition.

ACTION: Ms. McQueen will have Victor Moore put together a memo with "bullet points" that JIS supporters can use to write letters to legislators. The memo should go out to associations in the next week.

New Legal Research Contract

Mr. Backus reported that the recent RFP has resulted in the selection of the West Group as the apparently successful vendor. Judicial branch legal research costs are now running at \$120K to \$130K per year.

Decisions

Formation of Electronic Filing Standards Group

Dr. Clarke reported on setting operational standards for electronic filing (see white paper at Tab 5 in the material packet). The recommendation is to constitute an ad hoc JISC subcommittee to draft a set of operational standards, use the California standards as a starting point (see handout), invite interested vendors to review and comment on the draft standards, and finalize the standards by September 2001.

MOTION: It was moved, seconded and approved unanimously to implement the recommendations.

Agenda for JISC Retreat

Judge Grosse stated that the retreat agenda would depend on the extent to which the legislature approves JIS funding requests. He stated that if JIS receives a full appropriation, we could go forward with our plan and use the retreat to talk about future technology. If not, at the retreat the committee will need to talk about the mission of JISC and how to accomplish that mission without additional money, and develop a revised plan. He also added that past retreats seemed "rushed." He suggested that this year's retreat span two days including an evening session on the first day.

MOTION: It was moved that the retreat start at Noon on Thursday, July 12 and run through 3:00 p.m. on Friday, July 13 in Gig Harbor. Ms. Peters will arrange and coordinate the meeting space in a hotel, which will include sleeping rooms. Motion was seconded and approved unanimously.

CTC Attendance Policy

The Court Technology Conference 7 will be in Baltimore, MD in August 2001. Judge Grosse stated that there are 10 slots open for Washington attendants. Four or five can be from JISC. When the agenda is distributed, it will be sent to JISC members. Some limited information is currently on the National Center for State Courts' website.

Appointment of New Superior Court Member to the Data Dissemination Subcommittee

Judge Grosse reported that Judge Donohue is no longer able to continue as a member on the subcommittee. He suggested that Judge Ramerman would be willing to take his place on the subcommittee.

MOTION: It was moved that Judge Ramerman replace Judge Donohue on the subcommittee. It was seconded and approved unanimously.

Inflationary JIS Fee Increase

Ms. McQueen noted that the JIS fee's enabling statute has a clause that permits the fee to be increased on a regular basis to cover inflation. It has never been raised. The OAC Budget Director, Victor Moore, has suggested that we raise the fee by \$2 - from

\$10 to \$12 (20% increase, which would equal the amount of inflation since the fee was established). This would raise \$4 million in additional revenue over a two-year period.

MOTION: It was moved by Judge Heller and seconded by Judge Ramerman to recommend to the Supreme Court that the JIS Fee be raised from \$10 to \$12 to cover inflation. The motion was approved unanimously.

Committee/Subcommittee Reports

JIS Advisory

Ms. Grindle reported the subcommittees have met. Much of the activity has involved approving codes.

RMAC

Mr. Johnson reported that the committee met in early January. Discussion included an assessment of critical Superior Court records - what to keep, what not to. There is a deadline to finish this process by March 2002. RMAC will meet again in March 2001.

Other Business

Privacy Bills

Ms. McQueen reported that there have been amendments made to both the House and Senate versions of the bill on family law records.

Supreme Court Rules Committee

The rule on family law records has been published for comment. The comment period runs through April 30. Ms. McQueen encouraged members to send a letter to Justice Johnson, Rules Committee Chair, supporting the Rule.

JIS-Link Fee Increase

Judge Grosse noted that the Committee hasn't looked at an increase for inflation in the JIS-Link fee. Dr. Clarke reported that the OAC sent a letter to JIS-Link users surveying interest in new data index files at varying prices.

ACTION: Dr. Clarke will look into increasing the JIS-Link Fee for inflation, and report back to the committee with his findings.

King County Superior Court Website

Mr. Planet reported that the new site was launched on February 22nd. The address is www.metrokc.gov/KCSC.

There being no further business, the meeting adjourned at 10:15 a.m.

Future Meetings

The next JIS Committee meeting will be on April 6, 2001, 9:00 a.m. to 10:00 a.m., at Two Union Square, Room 1606, Seattle, WA.

The next JIS Data Dissemination Subcommittee meeting will follow the JISC meeting on April 6, 2001, 10:00 a.m. to Noon, at Two Union Square, Room 1606, Seattle, WA.

The next JIS Advisory Committee meeting will be on March 15, 2001, 9:00 a.m. to Noon, at Two Union Square, Room 1606, Seattle, WA.